



City of Tempe

UTILITY SERVICES TECHNICIAN I+

JOB CLASSIFICATION INFORMATION

| | | | |
|--------------------------------|---------------------|---------------------------------|---------------------------------------|
| <i>Job Code:</i> | 085 | <i>FLSA Status:</i> | Non-Exempt |
| <i>Department:</i> | Municipal Utilities | <i>Salary / Hourly Minimum:</i> | \$17.915385 |
| <i>Supervision Level:</i> | Non-Supervisor | <i>Salary / Hourly Maximum:</i> | \$24.186058 |
| <i>Employee Group:</i> | NSU | <i>State Retirement Group:</i> | ASRS |
| <i>Status:</i> | Classified | <i>Market Group:</i> | Utility Services Technician II+ (SBP) |
| <i>Drug Screen / Physical:</i> | Y | <i>EEO4 Group:</i> | Service Maintenance |

DISTINGUISHING CHARACTERISTICS

This is the entry and training level in the Utility Services Technician series. Positions in this classification will acquire needed licenses, ADEQ Certifications, safety training and all related training to become skilled at operating/using small equipment and using/operating hand tools for performing basic/routine plumbing and pipefitting installation and maintenance duties. In this entry level position, the Utility Services Technician I+ will be exposed to the safe operation of heavy equipment as appropriate.

REPORTING RELATIONSHIPS

Receives general supervision from the Water Utilities Supervisor or from other supervisory staff. May receive general directions from higher level Utility Services staff.

MINIMUM QUALIFICATIONS

| | |
|---------------------------------|--|
| <i>Experience:</i> | Requires one year of general construction experience. Experience with the operation and maintenance of plumbing systems is desirable. |
| <i>Education:</i> | Equivalent to completion of the twelfth grade. |
| <i>License / Certification:</i> | <ul style="list-style-type: none">• Possession of a valid Class A Arizona Commercial driver's license at time of hire. Ability to obtain a tanker endorsement, within six (6) months of hire.• Possession of, or required to obtain within 12 months of hire, an Arizona Department of Environmental Quality (ADEQ) Grade 1 Water Distribution System Operator Certification and an ADEQ Grade I Wastewater Collection System Operator Certification. |

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform work in the installation, maintenance and repair of the City's water distribution, wastewater collection and stormwater collection systems.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Perform job duties adequately and properly; follow personnel and department policies and operating procedures; show respect, tact and courtesy when interacting with coworkers and the general public; behave in a manner that does not obstruct or hinder other employees from completing their duties; act in a manner that is safe and follow the City's safety procedures at all times.
- Provide a high level of customer service to all Tempe residents and other parties impacted by water, wastewater and stormwater services.
- Install new water meters; change-out old water meters.
- Exercise water main valves and fire hydrants.
- Assist in doing "hot taps" on water mains; assist in doing taps on wastewater mains.
- Assist in installing or repairing water or wastewater mains and services; assist in fire hydrant repairs.
- Use a variety of hand tools.
- Read and interpret the City's Geographic Information System (GIS) utility maps and asset management system.
- Respond to and answer customer inquiries pertaining to water, wastewater and stormwater systems.
- Use a variety of power equipment (i.e. cut off saws, tampers, pumps, generators, compressors).
- Weld and torch cut.
- Operate dump truck, crane truck, Jet-Vac truck, backhoe, bobcat and utility work truck in performing duties.
- Operate personal computer, laptop computer and/or field tablet.
- Inspect and perform maintenance on water, wastewater and stormwater infrastructure.
- Physically present to perform the duties of the position.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

- Lift heavy objects (i.e. equipment, parts and tools up to 90 lbs.);
- Operate city vehicles (i.e. utility trucks, dump trucks, crane, cleaning truck, skip loader);
- Operate city equipment (i.e. backhoe);
- Use power tools (i.e. jackhammer, Pneumatic hand tools, tampers, etc.);
- Climb stairways, ladders and work on elevated structures (in/out of trenches, etc.);
- Traverse uneven surfaces (i.e. trenches and curbs);

- Work in a stationary position for considerable periods of time (standing and kneeling, depending on job);
- Work in confined areas (i.e. manholes, meter vaults, trenches, catch basins);
- Work out-of-doors in inclement weather;
- Exposure to extreme heat, cold, dampness, dust, pollen, odors, fumes, etc.;
- Exposure to hazards of electrical shock, falls, noise, equipment operation, etc. (i.e. ladders, trenches, jackhammers, trenchers, wastewater collection system cleaning truck, hydro x truck);
- Exposure to blood and airborne pathogens; bodily fluids; etc. (i.e. wastewater collection lines, storm drains, catch basins, outfalls);
- May require working extended hours;
- May work alone for extended periods of time (i.e. valve exercising, meter changeout, etc.).

COMPETENCIES

| CLASSIFICATION LEVEL | INCLUDES | COMPETENCIES |
|--|---------------|--|
| Foundational | All Employees | Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn |
| Non-Supervisory | In Addition > | Teamwork, Customer Service, Initiative, and Dependability / Reliability |
| Supervisory | In Addition > | Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others |
| Manager | In Addition > | Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring |
| Deputy Director | In Addition > | Entrepreneurship and Networking |
| Director | In Addition > | Organizational Vision |
| <p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p> | | |

JOB DESCRIPTION HISTORY

Effective February 2000

Revised May 2001

Revised July 2001 (Range adjustment)

Revised April 2002 (update Certifications)

Revised September 2003 (update Certifications)

Revised November 2003 (updated Experience)

Revised November 2006

Revised May 2016 (Stormwater)

Revised March 2018 (update Stormwater min quals & job duties)

Revised March 2019 (PW reorg – move to Municipal Utilities Dept.)

Revised September 2019 (update minimum qualifications)

Revised September 2020 (update reporting relationship, minimum qualifications, and job duties)